Introductory speech or elevator speech

**Exercise 1: introduce yourself to a potential employer (Formal). 1 minute.**

Put the emphasis on your studies, your professional skills and experience and whatever may be useful in this situation (years of experience, special training received, technical skills).

Avoid saying “I’m a winner” or “I’m really motivated”. Anyone can say that. For real added value, give an example of what you’ve achieved (a positive professional experience, an outstanding achievement, something special you’ve done).

**Exercise 2: introduce yourself to fellow students (Neutral). 1 minute.**

Put the emphasis on the sort of person you are (qualities), what is important for you (personal values), your personal background, something you like doing outside of work, what you’re studying and what job you’re looking for. And what makes you a good team member! You can use humour if you want to, but reasonably…

***\*\*\* In both presentations, say what makes you unique! \*\*\****

**Outline for Exercise 1 (for Exercise 2: keep 1, 2, 3, 4, 7 and adapt!):**

1. Greetings: Hi, Hello, etc.
2. Name: My name’s … / I am…
3. Your present situation (I’m currently +ING…)
4. Your skills, background, and interests (talk about hobbies only if they are relevant to your career goals)
5. What you have to offer
6. Your professional goal (I hope to… I’d like to…)
7. Thank you!

***Practise before you film yourself!***

**Video:**

Save the video as .mp4 (from your phone or your laptop) using the following template:

1. Surname\_Name\_M1\_jobinterview
2. Surname\_Name\_M1\_personal

**Guidelines:**

* Dress appropriately (dress code = smart or smart casual, i.e. no t-shirt, no hoodie)
* Speak clearly
* Look at the camera
* Don’t read your text
* Don’t use “wanna” or “gonna”. Instead, use “I want to…” and “I’m going to…”

You can find useful information there: <https://www.wikihow.com/Write-a-Speech-Introducing-Yourself>

You can also find inspiration on YouTube where you will find many interesting videos.

Don’t hesitate to use data from your English CV and covering letter.